

EMERGENCY ACTION GUIDE

PHYSICAL ADDRESS: 1400 N 7TH ST GRAND JUNCTION, CO 81501

Facility Name:	<ul style="list-style-type: none"> EUREKA! McConnell Science Museum
Facility Address:	<ul style="list-style-type: none"> 1400 N 7th St Grand Junction, CO 81501
Facility Phone:	<ul style="list-style-type: none"> 970-254-1626
Facility Main Contact:	<ul style="list-style-type: none"> Jenn Moore
Emergency Kit Location:	<ul style="list-style-type: none"> Classroom bins and back office.

Emergency Contacts:

	Phone:
Emergency Fire/Police/Rescue	911
GJPD Non- Emergency dispatch	970-242-6707
CMU Security	970-254-1269
Rocky MountainPoison Control	303-389-1100
CMU Facilities	970-254-1303
St Mary's Hospital	970-298-2273
Mesa County Health Department	970-248-6900
EUREKA! Admin Team <ul style="list-style-type: none"> 970-579-0105 	

Evacuations

Building evacuations will be initiated through an announcement on the radios or at the sound of a building alarm.

Building evacuations will be used in case of a fire, industrial accidents (gas leak, chemical spills), structural failure, and plumbing failure.

Evacuation: In case of the need to evacuate our site, the following procedure will be followed:

Evacuation Routes/Exits:	<p>Exits (all doors are checked regularly to ensure opening):</p> <p>Camps should exit in a line, and a headcount of all students must be done before exiting the classroom. Instructors must have their radio.</p> <ul style="list-style-type: none">● Blue Classroom: Main EUREKA! Door● Green Classroom: South Door● Confluence Hall Classrooms: Main CH Door (North Side)<ul style="list-style-type: none">○ If not on the ground floor, stairs must be used.● Bathrooms: South Door● Museum Hall: Main EUREKA! Door or South Door● Back Office: East Office Door
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	<p>At evacuation site:</p> <ul style="list-style-type: none"> ● Classrooms will stay in an orderly line, and staff will conduct a headcount once outside. ● Alert admin staff if a student cannot be located or if someone is hurt.
Notification:	<p>Once all children are safely evacuated:</p> <ul style="list-style-type: none"> ● Admin staff will contact 911
Emergency Kits/Information:	<p>Emergency kits will be taken when possible.</p> <p>Student emergency medication must be taken.</p>
Evacuation Sites:	<p>Neighborhood (e.g., for fire):</p> <ul style="list-style-type: none"> ● New Life Church ● 1350 N 7th St ● Grand Junction, CO 81501 ● 970-254-6500
Transportation to Evacuation Locations:	<p>Neighborhood:</p> <ul style="list-style-type: none"> ● Children will walk to the neighborhood evacuation site at New Life Church

Shelter-In-Place

Shelter-in-place will be initiated through an announcement on the radios.

Shelter-in-Place: In case of the need to stay put due to severe weather, or notification from authorities such as an exterior active shooter, the following procedure will be followed:

Location and Procedure:	Students will stay in the classroom space, away from doors and windows. All exterior windows and doors must be closed and locked, with shades pulled down, including the main entrance to EUREKA! Camp can continue regularly operating inside the classroom. Students will be escorted to the bathrooms, one at a time, for emergency use.
Emergency Supplies:	Emergency kits with food and water are stored in the cabinets of the classrooms.

Lockdown

A lockdown will be initiated through an announcement on the radios.

Lockdown: In case of the need to stay put due to active shooter, violent person, and/or unauthorized person inside the building, the following procedure will be followed:

Location and Procedure:	Students will stay quiet in the classroom space, away and out of sight from doors and windows. All windows and doors must be closed and locked, including the main entrance to EUREKA! Window shades closed, and lights turned off. Camp activities will not resume until the lockdown is lifted. No one is allowed to leave their classroom, until the lockdown is lifted.
Emergency Supplies:	Emergency kits with food and water are stored in the cabinets of the classrooms.
Notification:	Parents/guardians will be notified via email once the immediate threat has passed.

Parent Reunification

In case of the need to evacuate or when parents/guardians are unable to get to children, the following procedures will be followed to reunite children with parents/guardians (or other contacts designated by parent/guardian) as soon as it is safe.

Notification:	Parents/guardians are provided: <ul style="list-style-type: none">• Information on each evacuation site. Parent/guardian contact numbers are: <ul style="list-style-type: none">• Stored in the student's account electronically through Dashboard.
Release:	Children will only be released to contacts listed on the child's form with proper identification.

After an emergency event, it may not be possible to locate a student's parent/guardian or other authorized individuals. EUREKA! will need to keep the child safe until reunified, or contact the local emergency management agencies if no one has been located to release the child once EUREKA! is no longer able to provide child care.

If the EUREKA! facility is unusable following an emergency event, parents will be notified of canceled camps and issued refunds.

Child/Parent Information: Each student's information with emergency contacts and medical information will be kept digitally through Dashboard.

Lost Child Plan

As soon as it is discovered or reported that a child is missing, all staff will be immediately notified of the following information:

- Name
- Age
- Approximate height and weight
- Skin and hair color
- Details of what the child was wearing (clothes including the type and color of the child's shoes and jewelry, identifying features like glasses or braces, and other accessories like a backpack)
- Where the child last seen, doing what, with whom
- What was the child's disposition before the disappearance: angry, happy, sad?

All available staff will conduct an immediate search of the building and area. If the child is not located within 10 minutes, 911 will be called, in addition to the child's guardians.

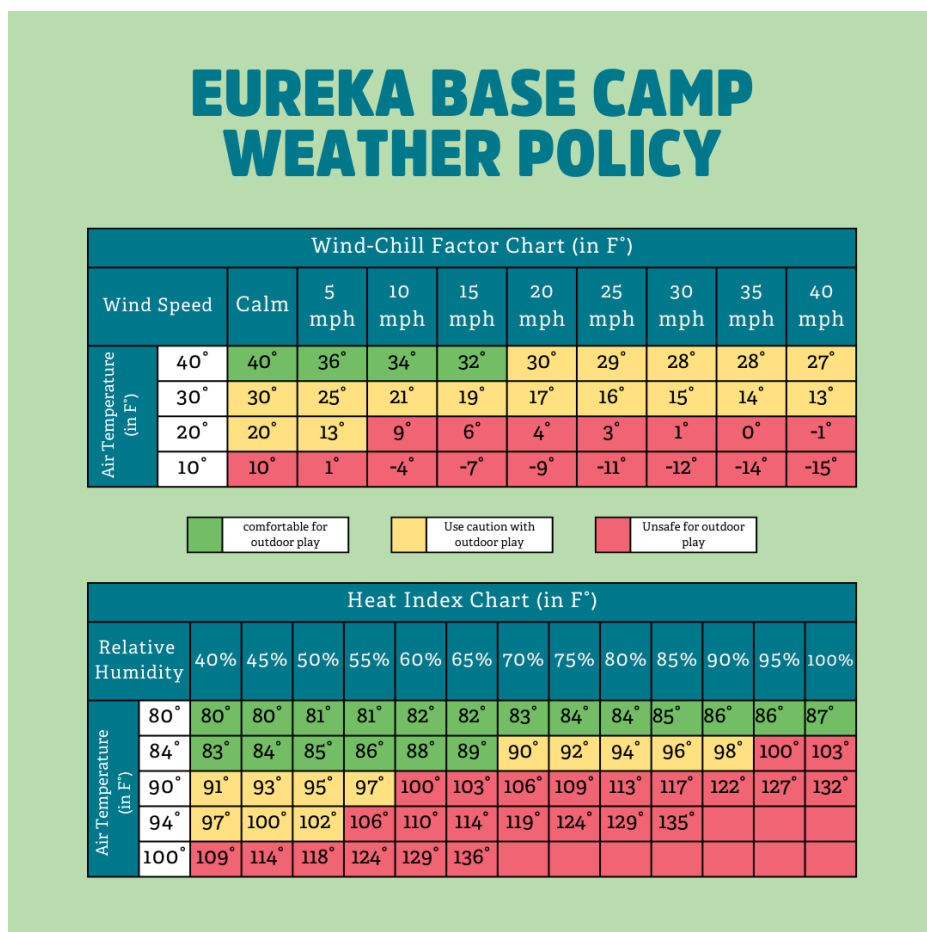
If it is identified that a student is separated from their assigned group, staff will immediately alert the admin team, and the student will be escorted back to their assigned group with their assigned staff members.

Snow Days and Inclement Weather

EUREKA! will follow CMU and District 51's decision about weather-related closures and changes. Once issued, we will notify families via email, in addition to posting a notice on our website.

In the event that camps need to close early, we will call the learner's parents/guardian, then emergency contacts if the guardians can't be reached.

EUREKA! staff will use the following weather chart for EUREKA! Base Camps to determine when it is safe for students will go outside for Fresh Air or activities:



Child Care Weather Watch

Watching the weather is part of a child care provider's job. Planning for playtime, field trips, or weather safety is part of the daily routine. The changes in weather require the child care provider to monitor the health and safety of children. What clothing, beverages, and protections are appropriate? Clothe children to maintain a comfortable body temperature (warmer months - lightweight cotton, colder months - wear layers of clothing). **Beverages** help the body maintain a comfortable temperature. Water or fruit juices are best. Avoid high-sugar content beverages and soda pop. **Sunscreen** may be used year around. Use a sunscreen labeled as SPF-15 or higher. Read and follow all label instructions for the sunscreen product. Look for sunscreen with UVB and UVA ray protection. **Shaded** play areas protect children from the sun.

Condition GREEN - Children may play outdoors and be comfortable. Watch for signs of children becoming uncomfortable while playing. Use precautions regarding clothing, sunscreen, and beverages for all child age groups.

INFANTS AND TODDLERS are unable to tell the child care provider if they are too hot or cold. Children become fussy when uncomfortable. Infants/toddlers will tolerate shorter periods of outdoor play. Dress infants/toddlers in lightweight cotton or cotton-like fabrics during the warmer months. In cooler or cold months dress infants in layers to keep them warm. Protect infants from the sun by limiting the amount of time outdoors and playing in shaded areas. Give beverages when playing outdoors.

YOUNG CHILDREN remind children to stop playing, drink a beverage, and apply more sunscreen. OLDER CHILDREN need a firm approach to wearing proper clothing for the weather (they may want to play without coats, hats or mittens). They may resist applying sunscreen and drinking beverages while outdoors.

Condition YELLOW - use caution and closely observe the children for signs of being too hot or cold while outdoors. Clothing, sunscreen, and beverages are important. Shorten the length of outdoor time.

INFANTS AND TODDLERS use precautions outlined in Condition Green. Clothing, sunscreen, and beverages are important. Shorten the length of time for outdoor play.

YOUNG CHILDREN may insist they are not too hot or cold because they are enjoying playtime. Child care providers need to structure the length of time for outdoor play for the young child.

OLDER CHILDREN need a firm approach to wearing proper clothing for the weather (they may want to play without coats, hats or mittens), applying sunscreen and drinking liquids while playing outdoors.

Condition RED - most children should not play outdoors due to the health risk.

INFANTS/TODDLERS should play indoors and have ample space for large motor play. YOUNG CHILDREN may ask to play outside and do not understand the potential danger of weather conditions.

OLDER CHILDREN may play outdoors for very short periods of time if they are properly dressed, have plenty of fluids. Child care providers must be vigilant about maximum protection of children.

Understand the Weather

The weather forecast may be confusing unless you know the meaning of the words.

Blizzard Warning: There will be snow and strong winds that produce a blinding snow, deep drifts, and life threatening wind chills. Seek shelter immediately.

Heat Index Warning: How hot it feels to the body when the air temperature (in Fahrenheit) and relative humidity are combined.

Relative Humidity: The percent of moisture in the air.

Temperature: The temperature of the air in degrees Fahrenheit.

Wind: The speed of the wind in miles per hour.

Wind Chill Warning: There will be sub-zero temperatures with moderate to strong winds expected which may cause hypothermia and great danger to people, pets and livestock.

Winter Weather Advisory: Weather conditions may cause significant inconveniences and may be hazardous. If caution is exercised, these situations should not become life threatening.

Winter Storm Warning: Severe winter conditions have begun in your area.

Winter Storm Watch: Severe winter conditions, like heavy snow and ice are possible within the next day or two.

In the event of severe weather, EUREKA! staff will follow our Emergency Action Plan.

Communication:

- The most up to date procedure and policies are available on the EUREKA! Website (eurekasciencemuseum.org), and also available on the EUREKA! Dashboard system.
- If any significant changes to our program services, policies, or procedures are made, registered families will be alerted via email to the primary adult connected to the student's account.
- Families can contact EUREKA! Staff at 970-254-1626. If they need to be put in communication with a group that is off-site, EUREKA! Staff will coordinate with the off-site staff members to connect and communicate with the families via personal cell phones.